



The United Reformed Church Northern Synod

Guidelines on Grants CHILDREN'S & YOUTH WORK GROUP

Five categories of grant or loan are available:

1. Church Property
2. Manse Property
3. Mission
4. Ministries & Training
5. Youth & Children's Work

Each category has its own guidelines and application form. These guidelines relate only to grants for **youth & children's work**.

5: Youth & Children's Work Grants

These guidelines set out the areas of activities for which grants are available, and the procedures by which requests are considered.

The Children's and Youth Work Committee can offer grants for supporting an individual's attendance at an activity or to support a whole group's activity. Payments can be made towards the cost of attendance and/or travel. The type of activities which might warrant support include:

- Attendance at children's, Pilots or FURY activity at Local Church, Synod or Assembly level;
- Training events for existing or potential children's and/or youth workers involved in either running or development of children's and youth work activities within Northern Synod;
- Children's and youth groups holding their own events or attending events which will help children or young people grow in their Christian faith.

The United Reformed Church (Northern Province) Trust Limited

Registered Charity N^o 1132154 (England) : Company N^o 134549 (England) : Limited by guarantee

Formerly known as the Durham and Northumberland Congregational Union (Inc)

Registered Office: 4 College Lane Newcastle upon Tyne NE1 8JJ

As the availability of money may not fund all requests, the Children's and Youth Work Committee cannot guarantee that every request will be successful. We would normally give up to 50% of the overall cost but it may be less than this depending on the overall costs and whether the award is for a group or an individual.

You will see on the *individual* application form that we request a referee to support your application. Whilst this is not compulsory, it will greatly enhance any claim you make and, please note that we will need time to contact your referee before your claim is considered. With this in mind please apply at least six weeks and no less before the event. Please also note that the Children's and Youth Work Committee will not keep on awarding to the same person or group year after year. This means that it is more likely that priority would be given to a person or group that has not received before.

There are two versions of the application form – one for individuals on pages 3-6, and one for groups on pages 7-9. Please complete whichever one applies.

If you are successful we request that you submit a report, which could be written and illustrated with photographs or PowerPoint presentation or in some other media, to the Synod Children's & Youth Work Committee, c/o Synod Office. **You should ensure that you have parental consent before taking photographs of children.** It may be that we would request your permission for such a report to be posted on the Synod website.

These guidelines and the standard application form are available from the Synod Office, or may be downloaded from the website:

<http://urc-northernsynod.org/wp-content/uploads/2015/01/grants-youth.pdf>

The United Reformed Church Northern Synod
Grants – CHILDREN'S & YOUTH WORK COMMITTEE
Individual Application Form

Please write clearly, and attach additional sheets where necessary

Section 1 – Personal Details

1.1 Applicant's Name

1.2 Address

1.3 Telephone

1.4 Email (if you are happy to be contacted by this method)

1.5 Date of Birth

Section 2 – Details of Financial Assistance Requested

2.1 Please describe briefly the purpose of this claim

2.2 Please give the date and venue of the event

The United Reformed Church Northern Synod
Grants – CHILDREN'S & YOUTH WORK COMMITTEE
Individual Application Form

2.3 What is the full cost of this event?

2.4 How much financial assistance are you requesting?

2.5 Please give brief reasons why assistance is required

Section 3 – Previous Applications

3.1 Have you applied to us for funding before?

3.2 If so, when was your last successful application?

Section 4 – Other Sources of Funding

4.1 Have you requested help from your local church?

4.2 If so, were you successful, and how much have you received?

4.3 Have you received funding from another source?

4.4 If so, what is that source, and how much have you received?

The United Reformed Church Northern Synod
Grants – CHILDREN'S & YOUTH WORK COMMITTEE
Individual Application Form

Section 5 – Payment Details

5.1 If you are successful, to whom should a cheque be made payable?

Section 6 – Reference

6.1 Please give the name of someone who can act as a referee on your behalf (eg, as Youth or Children's Worker, Elder or Minister)

6.2 Referee's Address

6.3 Referee's Telephone Number

Section 7 – Signature

7.1 If you are over 18, please sign

Signed

Date

7.2 If you are under 18, please ask a parent/guardian to sign on your behalf

Signed

Date

Please now pass this application form to your referee for them to complete section 8 (overleaf), before sending the form to Synod Office

The United Reformed Church Northern Synod
Grants – CHILDREN’S & YOUTH WORK COMMITTEE
Individual Application Form

Section 8 – Support Reference

8.1 Applicant’s Name and Address

8.2 How long have you know the applicant, and in what capacity?

8.3 Are there any circumstances we should be aware of in considering this application (eg, lone parent family, hardship, etc)?

8.4 How do you feel the applicant will benefit from this event or activity?

8.5 Are there any other comments you wish to make?

8.6 Referee’s Signature

Signed

Date

Please return this application form to:
The Youth & Children’s Work Committee
The United Reformed Church Northern Synod Office
4 College Lane, NEWCASTLE UPON TYNE NE1 8JJ

The United Reformed Church Northern Synod
Grants – CHILDREN'S & YOUTH WORK COMMITTEE
Group Application Form

Please write clearly, and attach additional sheets where necessary

Section 1 – Contact Details

1.1 Name of Group

1.2 Total Number of People in the Group

1.3 Age Range

1.4 Leader's Name

1.5 Leader's Address

1.6 Contact Telephone

1.7 Contact Email (if you are happy to be contacted by this method)

Section 2 – Details of Financial Assistance Requested

2.1 Please describe briefly the purpose of this claim

The United Reformed Church Northern Synod
Grants – CHILDREN'S & YOUTH WORK COMMITTEE
Group Application Form

2.2 Please give the date and venue of the event

2.3 Please attach a programme if possible

2.4 Number of children/young people/leaders taking part in this event

2.5 Please confirm that arrangements are in place for safeguarding the children/young people taking part in this event, eg, by following the URC's *Good Practice* guidelines

2.6 What is the full cost of this event?

2.7 How much financial assistance are you requesting?

2.8 Please give brief reasons why assistance is required

Section 3 – Previous Applications

3.1 Have you applied to us for funding before?

3.2 If so, when was your last successful application?

The United Reformed Church Northern Synod
Grants – CHILDREN'S & YOUTH WORK COMMITTEE
Group Application Form

Section 4 – Other Sources of Funding

4.1 Have you requested help from your local church?

4.2 If so, were you successful, and how much have you received?

4.3 Have you received funding from another source?

4.4 If so, what is that source, and how much have you received?

Section 5 – Payment Details

5.1 If you are successful, to whom should a cheque be made payable?

Section 6 – Signature

6.1 Leader's Signature

Signed

Date

Please return this application form to:
The Youth & Children's Work Committee
The United Reformed Church Northern Synod Office
4 College Lane, NEWCASTLE UPON TYNE NE1 8JJ