



The United Reformed Church Northern Synod

Grants & Loans Application Form M A N S E F U N D

PLEASE READ THE GUIDELINES BEFORE COMPLETING YOUR APPLICATION

Applicant church:	Location:
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Which type of grant are you applying for?

Please tick the relevant box or boxes

Section 1. Capital expenditure projects	<input type="checkbox"/>
Section 2. Disability access	<input type="checkbox"/>
Section 3. Emergency repairs	<input type="checkbox"/>
Section 4: Planned repairs or maintenance	<input type="checkbox"/>

Please write clearly, and attach additional sheets where necessary

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Section 1: Capital expenditure projects

- 1.1 Please outline the proposal, indicating why the work is necessary and what is involved

➤ Now proceed to section 5

Section 2: Disability access

- 2.1 What work is proposed to make your manse fit for purpose to deliver disability access?

- 2.2 How far will this work meet the requirements of the Disability Discrimination Acts and deliver full accessibility?

➤ Now proceed to section 5

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Section 3: Emergency repairs

3.1 Briefly outline the nature of the emergency and the reasons for the repairs

➤ Now proceed to section 5

Section 4: Planned repairs or maintenance

4.1 Briefly outline the nature of the repairs or maintenance

➤ Now proceed to section 5

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Section 5: Applicant details

5.1 Contact Name

5.2 Contact Address

5.3 Contact Telephone

5.4 Contact Email (if you are happy to be contacted by this method)

Section 6: Payment Details

6.1 Cheque to be payable to

6.2 Cheque to be sent to

6.3 When is the money likely to be needed?

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Section 7: Project Summary

7.1 Please list any other churches or organisations involved in this work

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7.2 Please detail the costs

TOTAL	

7.3 Church's current financial position

Total financial resources available to the church	
Amount set aside as reserves (in accordance with your reserves policy)	

7.4 How is this money to be raised? (and is it definite or merely sought?)

Money in hand	
To be raised by local church(es)	
Grants:	
Grant sought from Trust	
Loan sought from Trust	
TOTAL	

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Section 8: Further Details

8.1 How would you describe the general condition of the property?
 Good Fair Poor > please give further details

8.2 Is the manse a listed building, and if so what grade?

8.3 Are these estimates or fixed prices?

8.4 When did your church last review its safeguarding policy?

Section 9: Resolution

We confirm that the above particulars are correct to the best of our knowledge, and that at a meeting of this church held on it was agreed to apply for the above grant.

Signed (Chair)

Signed (Secretary)

Date

Please return this application form with copies of quotations, accounts, reserves policy, etc to:

The Trust Officer
The United Reformed Church (Northern Province) Trust Limited
4 College Lane
NEWCASTLE UPON TYNE
NE1 8JJ

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FOR OFFICE USE:

- Application Form completed
 - Quotations enclosed
 - Accounts filed
 - Reserves Policy filed
 - Safeguarding Policy up to date
 - Synod Assessment up to date
 - M&M Assessment up to date
 - Check costs equal money to be raised
 - Ordinary application
- OR Exceptional application

Note: Query any items not ticked